

Curriculum vitae

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Remo Steinmetz

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Bio

Since May 2004, Remo Steinmetz is senior advisor for education and academic Affairs at the Swiss science consulate SHARE in Cambridge, MA, near Boston. Remo's efforts are focused on fostering the links between universities and scientific communities in New England and Switzerland.

Previously he served as director of the postgraduate education in spatial planning (MAS Raumplanung) at ETH Zurich, Switzerland. Under his direction, the study became one of the most successful postgraduate programs of ETH. In this role he managed all educational activities of 14 professors and 80 practitioners, who were involved in the two years study program. He led also two large e-learning projects, which focused on the needs of part-time students.

Remo Steinmetz holds a Master in Geography from University of Zurich. Prior to his employment in academia, he was working in a consulting and engineering company, where he led projects in the field of transportation and urban planning.

Date of birth

December 3rd 1963

Nationality

Swiss

Civil status

Married, 2 children

Experience 2004 - date

Senior Advisor Education and Academic Affairs, Consulate of Switzerland, SHARE Boston

- Lead a very successful, large exhibit project on Swiss higher education and architecture at Boston Logan International Airport
- Initiated and co-conducted research on the admission process in the MBA and Master-programs at US top universities
- Developed, organized and executed various study trips, seminars, exhibits, conferences and collaborative projects with universities, industry and governmental agencies (e.g. Presence Switzerland)
- Marketing and branding of Swiss universities and Swiss institutions of higher education in the US and Canada

- 1998 - 2004 **Director of the postgraduate education in spatial planning (MAS) at the Institute for National, Regional and Local Planning at the Swiss Federal Institute of Technology (ETH) Zurich**
- Conceived and implemented a new and now most successful postgraduate education in spatial planning on a part time base at the ETH Zurich
 - Managed the postgraduate education together with 13 professors (ETH Zurich and other universities) and about 70 practitioners in two courses (duration of a course 2 years) for over 60 postgraduate students from Switzerland and abroad
 - Increased cost recovery by strengthening the budget management, by introducing post calculation, by demanding higher contributions and by initiating profitable training-courses for further education
 - Introduced web-based training with new didactical concepts and established a virtual cooperative learning community on the web
- 1997 - 1998 **Senior research associate at the Statistical Office of the Canton of Lucerne**
- Managed establishing a new statistic in the public health system for different cantons in central Switzerland
 - Analyzed, edited and published different statistical surveys (e.g. in the fields of housing market, economic situation of a region, business location analysis)
- 1995 - 2004 **Vice-president of the board of GISA Baugenossenschaft (co-operative building society), Zurich**
- Vice president of the cooperative society, marketing, rentals, tenants relationship (330 apartments / terrace houses)
 - President of the building committee of a new building with 92 apartments «Wohnstadion» in Zurich (<http://www.wohnstadion.ch>)
- 1992-1997 **Project manager at Ernst Basler + Partners Ltd. Consulting and Engineering, Zurich and Potsdam/Germany**
- Acquired projects in new fields of the company (e.g. statistical surveys, housing market)
 - Conducted very different projects directly with the client or contracting authority
 - Solved major tasks in the fields of transportation, spatial and environmental planning, production site analysis and as computer attendant
- 1988-1991 Internship and part time work in the field of transportation planning at Planungsbüro Jud Ltd., Zurich
- 1988-1989 Tutor for statistical exercises at the University of Zurich
- 1987 Freelance studies in the field of local planning
- 1984-1985 Mettler Instruments Ltd. (today Mettler Toledo), support of the technical documentation of precision instruments

Education

1991-1992	Traveling (USA, South Pacific, Australia)
1991	MSc. in Geography at the University of Zurich
1985-1991	Study of Geography, History and Computer Science at the University of Zurich
1985	Military service in the Swiss army (rank: Private First Class)
1984	General qualification for university entrance (Eidgenössische Maturitätsprüfung), Basel, Typ B
1977-1984	High school (Kantonsschule Zurich Oerlikon, Mittelschule Dr. Buchmann Zurich)
1971-1977	Primary school in Volketswil/Zurich

Language Proficiency

German: Excellent knowledge (Mother language)
 English: Excellent knowledge
 French: Sufficient in communication, working knowledge

Computer Skills

Excellent word processing skills (Word, PowerPoint) and very good knowledge of spreadsheet (Excel, FileMaker), good knowledge of Photoshop, Quark X-Press, Illustrator
 Distinguished knowledge of Apple Macintosh operating systems, excellent knowledge of Microsoft XP operating systems, and fair knowledge of Solaris operating system (SUN UNIX).

Training

Various courses, including: Discovering Management (2002 semester course at ETH Zurich), Co-operative Learning and Working on the Web (2001/2 days); Systems Engineering and Project Management (2000/4 days); Communication, Moderation and Presentation (2000/4 days); Setting and Defining Learning Goals (1999/1 day); Evaluating Presentations (1999/1 day), Didactics for High School teachers (1998-1999/ about 30 hours of lectures)

Interests

Being together with my family and friends, cultural life, skiing, traveling, hiking, physical fitness

Reference

Prof. Dr. Willy A. Schmid, ETH Zurich, Institut für Raum- und Landschaftsentwicklung (IRL), CH-8093 Zürich, phone: +41 44 633 29 57, e-mail: schmid@nsl.ethz.ch

Dr. Leonhard Lutz, Director of the Center for Teaching and Learning, ETH Zurich, SOW H16, CH-8092 Zürich, phone: +41 1 632 22 20, e-mail: lutz@diz.ethz.ch

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